



**Quality Tech
Grand Rapids, MI**

Company Overview:

Custom Profile (www.custom-profile.com) is a privately held manufacturer of plastic extruded products with over \$30 million in annual sales and 200 employees at its locations in Grand Rapids, Michigan and Juarez, Mexico. The company is an industry leader in the profile extrusion industry, currently ranked 77TH on the list of largest plastic extruders across all market segments and recently named Best Places to Work by Plastic News. The company is looking to grow organically and acquisitively with plans of \$50+ million revenue in the next 3-5 years. The company is owned by Sam Nicholas, the founder and Blackford Capital, a private equity firm with offices in Grand Rapids, MI and Los Angeles, CA. Founded in 1992, Custom Profile has enjoyed consistent annual growth in its revenues and earnings in 21 of its 23 years in operation. Custom Profile boasts a blue chip customer base, including Herman Miller, Haworth, Hon/Allsteel, Steelcase, Whirlpool, Electrolux, and others.

Job Description:

Reporting to the Director of Quality the successful candidate will be responsible for executing various tasks required by the Quality Management System (QMS). Support the company goals of Zero Defects and 100% On-Time Delivery in a cost-efficient manner.

Essential Duties and Responsibilities:

- Conduct Dock Audits, QMS Audits and storage assessments.
- Conduct Gage Calibrations
- Disposition parts from the hold area as directed.
- Assemble simple gages to be used in inspection.
- Distribute PCM's to the production area.
- Receive inspection of supplied components and outsourced parts.
- Complete capability studies as needed in production.
- Update controlled production documents as needed.
- Create and distribute quality travelers.
- Participate in PPAP's as directed.
- Visit customer sites periodically to evaluate product and report findings.
- Train production staff on proper use of quality tools and gages.
- Develop work instructions as directed.
- Assist Program Teams as directed.
- Prepare quality reports/logs as directed.
- Maintain a clean and organized work area; follow daily housekeeping and 5S standards.
- Promote and maintain a culture and attitude of continuous improvement, working within the company team to make it more efficient, safety and an enjoyable place to work.

Qualifications and Requirements

- Minimum of 1 year of Quality Related experience required; a suitable combination of education and experience will also be considered.
- Certified Quality Technician (CQT) certification a plus.

Strength in the following areas required:

- Attention to detail
- Strong Customer Service skills
- Proficient in various measurement gages, including an optical comparator.
- Strong print reading skills
- Microsoft Office experience (word, outlook, excel)
- Excellent organizational and follow up skills
- Strong communication skills (verbal and written)

Experience in the following areas is preferred:

- ERP/MRP Experience

Physical Demands:

- Must be able to lift and/or move up to 50 lbs.
- The noise level in our work environment is moderate.
- Safety glasses and closed-toe shoes must be worn on the production floor.
- Some travel, mostly local, is occasionally required.